



ADDRAN  
COLLEGE OF LIBERAL ARTS

## AddRan Non-Tenure-Track Faculty Summer Instructional Development Grants

**Purpose.** AddRan Summer Instructional Development Grants provide funds to support selected AddRan non-tenure-track faculty engaging in activities designed to enhance instruction, such as the following:

- Attend a meeting, conference, seminar, or workshop
- Engage in new course development
- Participate in pedagogical or technological training
- Purchase software or equipment that enhances instruction
- Support scholarship of teaching and learning

**Eligibility.** Open to full-time, non-tenure-track faculty with the rank of Instructor, Instructor II, and Senior Instructor in AddRan College. Faculty members may not have both a both a [Junior Faculty Summer Research Program \(JFSRP\) Supplement](#) and a Summer Instructional Development Grant in the same year. Priority will go to those who have not previously received a Summer Instructional Development Grant, though previous awardees may apply for a second award.

**Award.** The Dean will make awards of \$2,500. The funds will be transferred from the Dean's Office to the awardee's home department after June 1 (the start of the new fiscal year). Awardees will submit reimbursement forms to their department. Awardees may teach a summer class at TCU but are restricted to one class in one of the regular summer school sessions, contingent upon departmental need and the availability of funding for summer school classes.

**Application.** *The application deadline is the first Monday in March.* A full proposal is required from each applicant and must include an updated CV and a two-page narrative that details [1] the project and its significance, [2] the activities related to the project, [3] a timetable for the work, and [4] the anticipated results/outcomes. Applicants should submit the CV and two-page narrative as digital files (.pdf or .docx) to Dr. Brad Lucas, Associate Dean of Research & Graduate Studies ([b.e.lucas2@tcu.edu](mailto:b.e.lucas2@tcu.edu)).

**Evaluation.** The AddRan Dean's office will review and evaluate the applications based on the overall merit of the project with consideration for the aforementioned priorities. *Notification of awards will take place before April 15.*

**Reporting.** A final project report is due to the Dean's office *no later than the end of October in the award year*. The (1-2 page) report should describe the awardee's research activities during the award period and the accomplishments that resulted. Awardees must submit the report as a digital file (.pdf or .docx) to their department chair and to Dr. Lucas ([b.e.lucas2@tcu.edu](mailto:b.e.lucas2@tcu.edu)).

OFFICE OF THE DEAN